Client Referral Email

Subject: Introduction to [Contact Name] at [Company Name]

[Name],

I noticed you're connected to [contact name], who is a [job title] at [company name], and was hoping that you could introduce us. If you feel comfortable doing so, your referral would mean a lot.

I've attached a copy of my resume for your reference and would appreciate your help. Please let me know if there is anything else you need.

Thank you,

[Signature]