

Job Search Email

Subject: Looking for New Opportunities

[Name],

As you may remember, I have been at my current position as [title at company] for almost [X] years. I have recently decided to look for a new challenge and am reaching out to ask for your help with any leads or job opportunities you can share with me.

I am looking for a [desired position] in [location]. I am particularly interested in [specific details].

I have attached my resume for your reference, so please feel free to pass it along to your contacts. I hope to catch up with you soon.

Thank you,

[Signature]